

Maryland Department of Budget & Management

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Office of the Secretary

ROBERT L. EHRLICH, JR. Governor

MICHAEL S. STEELE
Lieutenant Governor

JAMES C. DIPAULA, JR.
Secretary
CECILIA JANUSZKIEWICZ
Deputy Secretary

May 17, 2004

## **MEMORANDUM**

TO:

Secretaries and Heads of Independent State Agencies

FROM:

James C. DiPaula, Jr., Secretary

RE:

FY 2005 Vehicle Commute and

Privately Owned Vehicle (POV) Reimbursement Rates

The vehicle commute and POV reimbursement rates for FY 2005 are unchanged from FY 2004.

1. Charge Rates for Commuting In a State Vehicle.

(Please see attached Commute Rate Deduction Table for FY 2005)

## 2. Reimbursement Rate for Using POV

The reimbursement rate for State employees who utilize their vehicles on authorized State business will remain at 34 cents per mile. For half rate guidance, please refer to the State of Maryland State Vehicle Fleet Policies and Procedures Manual section 5.01.02. The commute charge and reimbursement rates can also be found on the Department of Budget & Management (DBM) website located at <a href="www.dbm.maryland.gov">www.dbm.maryland.gov</a>. Click on the Other Services tab to find Fleet Management.

Please distribute this information to your agency's fleet and financial managers. If there are any questions regarding the above rates, please contact Larry Williams in the Fleet Administration Unit at 410-260-7195.

Attachment

LW/mw

## DBM/FAU Commute Deduction Chart for FY 2005

16			If your one		T	If your one			If your one	I	
If your one	Varia bi maakki		If your one	Your bi-weekly			Your bi-weekly			Your bi-weekly	1 1
	Your bi-weekly	C				commute	commute deduction		commute	commute deduction	1 1
commute	commute deduction	for a	commute	commute deduction for a sedan will be:	for a LTV:	mileage is:	for a sedan will be:	for a LTV:	mileage is:	for a sedan will be:	for a LTV:
mileage is:	for a sedan will be:	LTV:	mileage is:		The same of the sa	Name and Address of the Owner, where the Party of the Owner, where the Party of the Owner, where the Owner, which is the Owne	\$145.35	\$184.88	112	\$217.06	\$276.08
1	\$1.94	\$2.47	38	\$73.64	\$93.67	75	\$147.29	\$187.34	113	\$217.00	\$278.55
2	\$3.88	\$4.93	39	\$75.58	\$96.14	76	\$147.29	\$187.34	113	\$220.93	\$281.01
3	\$5.81	\$7.40	40	\$77.52	\$98.60	77	\$149.23	\$109.01	115	\$222.87	\$283.48
4	\$7.75	\$9.86	41	\$79.46	\$101.07	78 79	\$151.10	\$192.27	116	\$224.81	\$285.94
5	\$9.69	\$12.33	42	\$81.40	\$103.53	80	\$155.04	\$194.74	117	\$226.75	\$288.41
6	\$11.63	\$14.79	43	\$83.33	\$106.00	THE RESERVE OF THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER.	\$156.98	\$197.20	118	\$228.68	\$290.87
7	\$13.57	\$17.26	44	\$85.27	\$108.46	81	\$158.92	\$202.13	119	\$230.62	\$293.34
8	\$15.50	\$19.72	45	\$87.21	\$110.93	82	\$158.92	\$202.13	120	\$232.56	\$295.80
9	\$17.44	\$22.19	46	\$89.15	\$113.39	83	NAME AND ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 1997 AND THE OWNER, WHEN PERSON NAMED IN COLUMN 2	\$204.00	120	\$234.50	\$298.27
10	\$19.38	\$24.65	47	\$91.09	\$115.86	84	\$162.79	\$207.00	122	\$236.44	\$300.73
11	\$21.32	\$27.12	48	\$93.02	\$118.32	85	\$164.73	\$209.33	123	\$238.37	\$300.75
12	\$23.26	\$29.58	49	\$94.96	\$120.79	86	\$166.67	\$211.99	123	\$236.37	\$305.66
13	\$25.19	\$32.05	50	\$96.90	\$123.25	87	\$168.61	\$214.46	124	\$240.31	\$308.13
14	\$27.13	\$34.51	51	\$98.84	\$125.72	88	\$170.54	THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	125	\$242.23	\$306.13
15	\$29.07	\$36.98	. 52	\$100.78	\$128.18	89	\$172.48	\$219.39	120	\$244.19	\$310.39
16	\$31.01	\$39.44	53	\$102.71	\$130.65	90	\$174.42	\$221.85 \$224.32	127	\$240.13	\$315.52
17	\$32.95	\$41.91	54	\$104.65	\$133.11	91	\$176.36	Name and Address of the Owner, where the Owner, which is the Owner,	128	\$250.00	\$317.99
18	\$34.88	\$44.37	55	\$106.59	\$135.58	92	\$178.30	\$226.78	130	\$250.00	\$320.45
19	\$36.82	\$46.84	56	\$108.53	\$138.04	93	\$180.23	\$229.25	131	\$251.94	\$320.43
20	\$38.76	\$49.30	57	\$110.47	\$140.51	94	\$182.17	\$231.71 \$234.18	131	\$255.82	\$325.38
21	\$40.70	\$51.77	58	\$112.40	\$142.97	95	\$184.11	AND RESIDENCE OF THE PERSON NAMED IN COLUMN 2 IS NOT THE PERSON NA	133	\$257.75	\$327.85
22	\$42.64	\$54.23	59	\$114.34	\$145.44	96	\$186.05 \$187.99	\$236.64 \$239.11	134	\$257.75	\$330.31
23	\$44.57	\$56.70	60	\$116.28	\$147.90		THE RESERVE OF THE PARTY OF THE	\$239.11	135	\$259.69	\$332.78
24	\$46.51	\$59.16	61	\$118.22	\$150.37	98	\$189.92				\$335.24
25	\$48.45	\$61.63	62	\$120.16	\$152.83		\$191.86	\$244.04	136	\$263.57	\$333.24
26	\$50.39	\$64.09	63	\$122.09	\$155.30	NAME AND ADDRESS OF TAXABLE PARTY.	\$193.80	\$246.50	137	\$265.51 \$267.44	\$340.17
27	\$52.33	\$66.56	64	\$124.03	\$157.76	THE RESERVE OF THE PERSON NAMED IN COLUMN 2 IS NOT THE OWNER.	\$195.74	\$248.97	138	\$267.44	\$340.17
28	\$54.26	\$69.02	65	\$125.97	\$160.23		\$197.68	\$251.43	139	\$209.38	\$342.04
29	\$56.20	\$71.49	66	\$127.91	\$162.69	NAME AND ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFICE ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 AND POST OFFI ADDRESS OFFI ADDRES	\$199.61	\$253.90	140		\$347.57
30	\$58.14	\$73.95	67	\$129.85	\$165.16	THE RESERVE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	\$201.55	\$256.36	141 142	\$273.26 \$275.20	\$350.03
31	\$60.08	\$76.42	68	\$131.78	\$167.62	NAME AND ADDRESS OF THE OWNER, WHEN PERSON ADDRESS OF THE OWNER, WHEN PERSON AND ADDRESS OF THE OWNER, WHEN	\$203.49	\$258.83	THE RESERVE AND ADDRESS OF THE PARTY OF THE	\$275.20	\$352.50
32	\$62.02	\$78.88	69	\$133.72	\$170.09	NAME AND ADDRESS OF THE OWNER, WHEN PERSON ADDRESS OF THE OWNER, WHEN PERSON AND ADDRESS OF THE OWNER, WHEN	\$205.43	\$261.29	143 144	\$277.13	\$354.96
33	\$63.95	\$81.35	70	\$135.66	\$172.55	THE RESIDENCE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLU	\$207.37	\$263.76 \$266.22	144	\$279.07	\$357.43
34	\$65.89	\$83.81	71	\$137.60	\$175.02	AND DESCRIPTION OF THE PERSON NAMED IN COLUMN TWO	\$209.30	CONTRACTOR OF THE PARTY OF THE	145	\$281.01	\$357.43
35	\$67.83	\$86.28	72	\$139.54	\$177.48	the state of the s	\$211.24	\$268.69	146	\$282.93	\$362.36
36	\$69.77	\$88.74	73	\$141.47	\$179.95	NAME AND ADDRESS OF THE OWNER, WHEN PERSONS AND ADDRESS O	\$213.18	\$271.15 \$273.62	147	\$286.82	\$364.82
37	\$71.71	\$91.21	74	\$143.41	\$182.41	111	\$215.12	\$2/3.02	148	φ200.02	ψ504.02